

Name: PHILIP SHELTON

Expenses Year: 1 January – 31 December 2015

Home location: Barnstaple

In office: Until 16 May

Responsibilities:

Director, Board liaison with Devon & Cornwall Branch

## 1. Personal Statement

My expenses relate solely to attendance at two meetings prior to my term of office on the Board ending on May 16. These were the Board meeting in London on February 28 and the AGM of the Devon & Cornwall Branch in Plymouth on April 18. I have not claimed any internet and printing allowances.

## 2. Summary

Total Claimed in year: **£61.80**

Total waived : **£78.15**

## 3. Allowances

**Internet and Printing Allowance** (Note: this was introduced to encourage directors to receive all papers by e-mail)

Eligibility: 4 months x £10 = £40

Claimed: 4 months x £0 = £0

Waived: 4 months x £10 = £40

## 4. Travel

			<u>Claimed</u>	<u>Waived</u>
28/02/2015	London	Board Meeting	61.80	10.00
18/04/2015	Plymouth	Board Liaison at D&C Branch AGM	0.00	28.15
			<b>£61.80</b>	<b>£38.15</b>

## 5. Postage

Note: if the internet and printing allowance is claimed only correspondence that could not have been sent by e-mail may be claimed.

Claimed: **£0.00**

Waived (approx): **Negligible**

## 6. Phone Calls

Note: correspondence by e-mail is encouraged as much as possible. Calls should be made as cheaply as possible.

Claimed: **£0.00**

Waived (approx): **Negligible**

## 7. Printing and Photocopying

Note: e-mailing scanned documents and avoidance of printing is encouraged as much as possible.

Claimed: **£0.00**

Waived (approx): **Negligible**

## 8. Other

Any other personal payments not covered by the above categories, e.g. training.

Claimed: **£0.00**

Waived (approx): **Negligible**

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